

EXHIBIT C



System Access Request Form (SARF)

| | | | |
|------------------|----------------------|------------------------|----------------|
| SARF Type | Employee Type | Today's Date: | 2/17/20 |
| New Hire | Employee | Effective Date: | 3/2/20 |

| | | | | | |
|--|-------------|------------------------|--|-------------------|----------------|
| First Name: | Reza | Middle Initial: | | Last Name: | Shirazi |
| Legal Name (if different from name listed above): | | | | | |
| Preferred Email (if different from <i>first.last@solarwinds.com</i>): | | | | | |

Section 1 Job information (New Hires and Change in Role/Access only)

| | |
|--|--------------------------------|
| New Office Location: | Austin |
| Region: | NA (North America) |
| Business Unit: | Core |
| Function: | Product Management / Marketing |
| Team: | Product Management Marketing |
| Job Title: | Senior Product Manager |
| New Supervisor's Name: | Sacha Dawes |
| New VP's Name (for travel approval): | |
| New SVP's Name (for travel approval): | Denny LeCompte |
| Old Supervisor's Name (n/a for new hires): | |
| Termination – Supervisor's email address: | |

Note: Terminated employees will have their SolarWinds email forwarded to their direct supervisor

Section 2 Facilities and miscellaneous non-computer access

| | | | |
|---------------------------------|-----|-----------------------------|-----|
| Building Access Badge Required? | Yes | Office/Cube Required? | Yes |
| Remote User? | No | Office/Cube Number/Location | |

Section 3 IT Equipments

| | | | | | | | | | |
|---------|-----|--------|----|-----------------|----|-------|-----------|---------|-----|
| Desktop | n/a | Laptop | PC | Virtual Machine | No | Phone | Deskphone | Headset | Yes |
|---------|-----|--------|----|-----------------|----|-------|-----------|---------|-----|

Section 4 Systems Access

SolarWinds utilizes a role-based system to define default systems accesses that will be provided. Please refer to [SORC – SARF 2.0](#) to view the role-based matrix.

Hiring Manager to Complete:

For any **non-standard system accesses** (based on [SORC – SARF 2.0](#)) that is required, please list the system and access level required. Approver name and approval date should also be provided. Additionally, please list all **email distribution lists** that the employee will need to be included on.

All approvals for non-standard access needs to be documented for auditing purposes.

| | | | | | |
|--|-----------------------|------------------|-----------------|---------|--|
| Outlook Distribution Lists (provide the @solarwinds.com email address): | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| Application Portal | Instance Repository | Permission Level | Approver's Name | Date | |
| Google Analytics | AppOptics | Standard User | Denny LeCompte | 2/24/20 | |
| Invision | AppOptics | Standard User | Denny LeCompte | 2/24/20 | |
| FullStory | Cloud | Employee | Denny LeCompte | 2/24/20 | |
| Sales Navigator | Cloud | Standard User | Denny LeCompte | 2/24/20 | |
| JIRA (plugin: Agile Velocity Chart Gadget) | Cloud | Standard User | Denny LeCompte | 2/24/20 | |
| | | | | | |
| | | | | | |
| | | | | | |

Important: Refer to [SORC – SARF 2.0](#) to complete this form properly.

Approvals:

| | |
|---|--------------------|
| Every new hire SARF requires approval by HR. Changes to accesses only requires manager and system owner approval. | HR Approval |
| | Ishita Raj |

Systems Access Provisioning via SARF 2.0

1. Visit SORC SARF 2.0 list at <https://solarwinds.sharepoint.com/sites/SORC/Lists/SARF/SARF20.aspx>

| Region | BU | Function | Team | Application Portal | Application Portal | Instance Repo | EE Role | Permission Level | Attribute | Provisioning Group | DL | Modified |
|-----------------------|------|----------|-------------------|----------------------|-----------------------|-----------------|-----------|------------------|-----------------------------------|---|--|------------|
| NA, APAC, EMEA, Other | Core | Sales | ISR | NetSuite | NetSuite | Enterprise | Employee | Standard User | NetSuite-SolarWinds Sales Rep | Business Applications; Team; NetSuite Tickets | | 5 days ago |
| NA, APAC, EMEA, Other | Core | Sales | Sales Management | NetSuite | NetSuite | Enterprise | Manager + | Standard User | NetSuite-SolarWinds Sales Manager | Business Applications; Team; NetSuite Tickets | | 5 days ago |
| NA, APAC, EMEA, Other | Core | Sales | Channel Sales | Salesforce | Sales Cloud | Core | Manager + | Standard User | SFDCC Channel Mgr | Business Applications; Salesforce - Core | Business Applications Team; Salesforce Platform Member | 5 days ago |
| NA, APAC, EMEA, Other | Core | Sales | Sales Management | Salesforce | Sales Cloud | Core | Manager + | System Admin | SFDCC Sales Admin User | Business Applications; Salesforce - Core | Business Applications Team | 5 days ago |
| NA, APAC, EMEA, Other | Core | Sales | ISR Channel Sales | Salesforce | Sales Cloud | Core | Employee | Standard User | SFDCC Sales Rep User | Business Applications; Salesforce - Core | Business Applications Team | 5 days ago |
| NA, APAC, EMEA, Other | Core | Sales | ISR Channel Sales | Cisco | Unified Communication | Core | Employee | Standard User | Cisco Agent Desktop | EUS | HO Request Center Member | 5 days ago |

2. Select new hire's **Region**, **BU** (Business Unit), **Function**, and **Team** by using the filters.

SARF > NA

Region: NA, APAC, EMEA, Other

BU: Core

Function: Sales

Team: ISR

Filter by 'BU' (2)

- ☐ (Empty)
- ☐ Cloud
- ☐ Core
- ☐ ITSM
- ☐ MSP
- ☒ G&A
- ☒ Enterprise (All)

Note: Always include **Enterprise (All)** to include all default accesses provisioned to all employees.

3. The list will provide role-defined accesses based on the selected Region, BU, Function, and Team. All of these accesses will be provisioned for the new hire by default.

SARF > NA > G&A, Enterprise (All) > DOIT / Architecture / UX & Engineering, Enterprise (All) > IT Helpdesk, Enterprise (All)

| Region | BU | Function | Team | Application Portal | Application Portal | Instance Repo | EE Role | Permission Level | Attribute | Provisioning Group | DL | Modified |
|-----------------------|------------------|--|---|----------------------|-----------------------------|-----------------|-----------------|-----------------------|---------------|----------------------------|----------------------------|------------|
| NA, APAC, EMEA, Other | Enterprise (All) | Enterprise (All) | Enterprise (All) | Microsoft | Active Directory | Enterprise | Employee | Standard User | | EUS | HO Request Center Member | 5 days ago |
| NA, APAC, EMEA, Other | Enterprise (All) | Enterprise (All) | Enterprise (All) | Sage | SolarWinds (Sage) / Sage Pe | Enterprise | Employee | Standard User | | HR Ops | | 5 days ago |
| NA, APAC, EMEA, Other | Enterprise (All) | Enterprise (All) | Enterprise (All) | Sage | SolarWinds Learning | Enterprise | Employee | Standard User | | HR Ops | | 5 days ago |
| NA, APAC, EMEA, Other | Enterprise (All) | Enterprise (All) | Enterprise (All) | SolarWinds | Web HelpDesk (VHD) | Enterprise | Employee | Standard User | | Infrastructure Engineering | Systems Corp | 5 days ago |
| NA, APAC, EMEA, Other | Enterprise (All) | Enterprise (All) | Enterprise (All) | Atlassian | Confluence | Enterprise | Employee | Standard User | | EUS | HO Request Center Member | 5 days ago |
| NA, APAC, EMEA, Other | Enterprise (All) | Enterprise (All) | Enterprise (All) | Coupa | Coupa | Enterprise | On Request | Standard User | | Business Applications | Business Applications Team | 5 days ago |
| NA, APAC, EMEA, Other | Core, VSD G&A | Enterprise (All) | Enterprise (All) | Microsoft | Office 365 | Enterprise | Employee | Standard User | | EUS | HO Request Center Member | 5 days ago |
| NA, APAC, EMEA, Other | Enterprise (All) | Enterprise (All) | Enterprise (All) | ICM | ICM | Enterprise | Manager + | Standard User | | HR Ops | | 5 days ago |
| NA, APAC, EMEA, Other | Enterprise (All) | Enterprise (All) | Enterprise (All) | Isivio | Isivio | Enterprise | Employee | Standard User | ONLY US Staff | HR Comp | | May 17 |
| NA, APAC, EMEA, Other | Enterprise (All) | Enterprise (All) | Enterprise (All) | Egencia | Egencia | Enterprise | VP+, On Request | Standard User | | Corporate Travel | | May 17 |
| NA, APAC, EMEA, Other | G&A | DOIT / Architecture / UX & Engineering | IT Helpdesk, IT Systems, IT Networks, IT UCC, IT Security, IT Business Applications | Atlassian | JIRA | Enterprise | Employee | Standard User | | Engineering Ops | Engineering Operations M | 5 days ago |
| NA, APAC, EMEA, Other | G&A | DOIT / Architecture / UX & Engineering | IT Helpdesk, IT Systems, IT Networks, IT UCC, IT Security, IT Business Applications | SolarWinds | Web HelpDesk (VHD) | Enterprise | Employee | Help Desk (L1) Access | | Infrastructure Engineering | Systems Corp | 5 days ago |
| NA, APAC, EMEA, Other | G&A | DOIT / Architecture / UX & Engineering | IT Helpdesk | Microsoft | Exchange | Enterprise | Employee | Help Desk (L1) Access | | Infrastructure Engineering | Systems Corp | 5 days ago |
| NA, APAC, EMEA, Other | G&A | DOIT / Architecture / UX & Engineering | IT Helpdesk | Microsoft | Office 365 | Enterprise | Employee | Help Desk (L1) Access | | Infrastructure Engineering | Systems Corp | 5 days ago |
| NA, APAC, EMEA, Other | Enterprise (All) | Enterprise (All) | Enterprise (All) | SolarWinds | Access Rights Manager | Enterprise | Employee | Standard User | | | | July 16 |

4. If access to a system is required which is not part of the new hire's role-defined default accesses, request needs to be included in **Section 4** of the SARF form